



Government of West Bengal

Office of the Principal, Contai Polytechnic

P.O. – Darua, P.S.-Contai, Dist. – Purba Medinipur, PIN – 721401

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Resolution of the meeting of the Governing Body of Contai Polytechnic held on 05.10.2023 at Principal/P.I.C's Chamber.

Members Present:

1. Md. Zahid Shahood (W.B.C.S, Exe.), Deputy Magistrate and Deputy Collector-Representative of S.D.O. Contai
2. Mr. Abhijit Dutta, OSD, DVET & DTET Nominee, G.B. member of Contai Polytechnic
3. Dr. Prabir Maity, Principal-in-Charge., Contai Polytechnic
4. Jaynal Ali Saha, Nominee, Pradhan, Chalti Gram Panchayat
5. Dr. Amal Kumar Dhara, Lecturer in Pharmacy, Contai Polytechnic
6. Mr. Madhab Chandra Mishra, Lecturer in Humanities, Contai Polytechnic
7. Mr. Shimon Hansda, Head Clerk, Contai Polytechnic
8. Mr. Dipak Dhal, Librarian, Contai Polytechnic

The meeting is started with the chairmanship of Mr. Zahid Shahood, Deputy Magistrate and Deputy Collector, Contai. The following resolutions have been taken in the G.B. meeting:

Agenda 1: It has been decided that construction of boundary wall of Institute as well as Staff quarter complex need to be initiated as most of the wall is damaged and collapsed completely. A proposal to be sent to Executive Engineer PWD (Civil) to prepare an estimate for the same and there after the estimate will be sent to DTET for administrative approval.

Agenda 2: Repair and renovation work of Staff quarters and Group D staff quarter (inside the college campus) need to be carried out due to poor condition. Decision has been taken that a proposal to be sent to Executive Engineer PWD (Civil) to prepare an estimate for the same and there after the estimate will be sent to DTET for administrative approval.

Agenda 3: Due to illegal construction surrounding the drainage areas outside the campus, this outside drainage system gets completely blocked and proper disposal of rain water system get damaged completely. Immediate clearance of drainage system is necessary as it is affecting the internal drainage system inside the campus. As a result, water is logging inside the Institute campus. A proposal regarding this has already been sent to Sabhadhipati, Purba Medinipur Zilla Parishad & B.D.O., Deshapran, Contai-II, Contai Sub Division. Decision has been made for immediate execution regarding this.

Agenda 4: It has been decided that a proposal to be sent to DTET for engagement of cook staffs for Boys' Hostel and Girls' Hostel separately as well as the matron post for Girls Hostel as these posts are lying vacant since long time.

Agenda 5: As far as the security Safety and Security concern of the Institute premises as well as Two Boys' Hostel and One Girls' Hostel, it has been decided that a proposal to be sent to SDO for deploying Male civic police for Boys' Hostels, Female civic police for Girls' hostel and arrange for Police Patrolling during the night time inside the campus.



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Agenda 6: Service of Shri Amalendu Manna, Group D Staff may be confirmed as all supporting documents found satisfactory as per Govt. Rules. PIC, Contai Polytechnic has been asked to perform necessary steps for issuing confirmation letter against him.

Agenda 7: As per AICTE guidelines, a student canteen must be set up in institute premises. It has been decided to send a proposal to DTET for construction of student canteen to comply AICTE guidelines.

Agenda 8: As per AICTE guidelines, Fire & Safety installation criteria inside the institute premises are mandatory for approval purposes. Regarding this, a proposal has already been sent to Executive Engineer, PWD (Civil) for providing details of estimation to the institute. It is required for further submission to DTET. But till date, no response from the PWD (Civil) has been received. It has been decided that, PWD (Civil) will be requested to share estimation details to institute and also follow further execution process for the said work.

Agenda 9: It has been decided to send a proposal to the BDO to arrange for the Vat or Dustbins in both Boys and Girls Hostel. Due to the non-availability of vat Urinal system near the Quarter campus, local people are being compelled to urinate in open areas in front of quarter gate. It has also been decided to send a proposal to the BDO to arrange for the one urinal system in a suitable place in the market.

Agenda 10: Decision has been taken regarding shifting of auto stand from Main entrance of Institute as random placing of autos creating problems for student and college staffs during college time. The Head of the Institute is being requested to send the written information to the Anchal Pradhan for necessary action.

BC
05/10/2023

Dr. Prabir Maity
Principal-in-Charge
Contai Polytechnic

Principal-in-Charge,
Contai Polytechnic
Govt. of West Bengal



Signature of Chairman
05/10/23

Signature of Chairman
For Subdivisional Officer
Contai