

**Sub.: Provisions regarding Dynamic e-Auction**

Different establishments of the Government of West Bengal presently undertake dynamic e-Auction procedure for sale of materials owned by them and in the process they are facing difficulties in fixing the 'Starting Bid Price'- below which no bidders will be allowed to bid. Under the circumstances, the Governor is pleased to incorporate the following provisions for the dynamic e-Auction process of Government of West Bengal.

1. The 'Starting Bid Price' is **not confidential** and shall be displayed at auction bid page against each item for information to the bidder.
2. 'Starting Bid Price' shall be fixed by the "Auction Inviting Authority".
3. "Starting Bid Price" shall be as follows :-

- i) In case of prime/fast moving materials the prevailing market price inclusive of all taxes rounded off to nearest hundred rupees will act as 'Starting Bid Price'
- ii) In case of slow moving and non moving material 80% of prevailing market price inclusive of all taxes rounded off to nearest hundred rupees will act as 'Starting Bid Price'.
- iii) In case of the item to be auctioned is exceptional nature and prevailing market rate of which is not ascertainable then the e-Auction shall comprise of following two rounds.

**a. First Round of e-Auction**

In this round the bidder shall be required to submit (1) 'Technical Bid' (2) 'Initial Price offer'.

Only those bidders who are found to be eligible in terms of "Prescribed Eligibility Condition" and whose "Initial Price Offer" is equal to or more than "Reserve Price" will be eligible for 2<sup>nd</sup> round auction.

Eligible bidders will be not less than three in 1<sup>st</sup> round e-Auction.

Highest "Initial Price Offer" among the technically eligible bidders will be treated as "Floor Price" for 2<sup>nd</sup> round e-Auction.

Top five technically qualified bidders (if number of bidders is more than five) according to initial financial bid shall be considered to be qualified for participating in the 2<sup>nd</sup> round e-Auction and intimation shall be restricted to the qualified bidders.

**b. Second Round of e-Auction**

In 2<sup>nd</sup> round, the qualified bidders may submit their "Final Price Offers" which must be greater than the "Floor Price". The "Final price offer" may be revised till the conclusion of the e-Auction.

The e-Auction process shall be annulled if none of the qualified bidders submit a "Final Price Offer" on the online electronic platform.

The qualified bidder who submits the highest "Final Price Offer" shall be declared as the "Preferred Bidder" immediately on the conclusion of the e-Auction.

4. In case of dynamic e-Auction if the number of bidder is less than three then a fresh e-Auction to be initiated after re-fixing the technical qualification and giving wider publication.
5. In case of 2<sup>nd</sup> call the number of bidders is still less than three then with the recommendation of Auction Committee the Secretary in charge of the Department may accept the H1 bid if it is more than reserve price.
6. In case the H1 bidder does not turn up, the 2<sup>nd</sup> highest bid may be accepted if the bid is not less than Reserve Price, after taking necessary action against the H1 bidder after observing all rules, procedures and terms of bid document.

Sd/- **H.K.Dwivedi**  
Principal Secretary  
Government of West Bengal

Copy forwarded for information and necessary action to :-

01. The Principal Accountant General (A&E), West Bengal,  
Treasury Buildings, 2, Govt. Place [West] Kolkata - 700 001.
02. The Principal Accountant General (Audit), West Bengal,  
Treasury Buildings, 2, Govt. Place [West] Kolkata - 700 001.
03. The Accountant General [Receipts, Works and Local Bodies [Audit], West Bengal,  
C.G.O. Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> floor, Block DF,  
Sector -1, Salt Lake, Kolkata - 64 .
04. The Chief Secretary to the Government of West Bengal .
05. The Resident Commissioner, Government of West Bengal,  
A/2, State Emporia Buildings, Baba Khark Singh Marg, New Delhi - 110 001.
06. The Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_
07. The Commissioner, \_\_\_\_\_ Division
08. The Special Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary,  
Finance Department.
09. The Pr. A.O. & Ex Officio Joint Secretary, Finance[Budget] Department.  
He is requested to upload this order in the Finance Department website.
10. The \_\_\_\_\_ Department/Directorate.
11. The Director of Treasuries & Accounts, West Bengal,  
The New India Assurance Buildings, 4, Lyons Range, Kolkata - 700 001.
12. The Director, \_\_\_\_\_
13. The District Magistrate/District Judge/ Superintendent of Police,
14. The Sub-Divisional Officer, \_\_\_\_\_
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I,  
81/2/2, Phears Lane, Kolkata - 700 012.
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II,  
P-1, Hyde Lane, Jawahar Buildings, Kolkata - 700 073.
17. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III,  
I.B. Market, Sector - III, Salt Lake, Kolkata - 700 091.
18. The Treasury Officer, \_\_\_\_\_
19. The \_\_\_\_\_ Group/Branch , Finance Department
20. Shri Sumit Mitra, Network Administrator, Finance Department for uploading in the  
website of Finance Department

**Assistant Secretary to the  
Government of West Bengal.**