



Government of West Bengal
Office of the Principal, Contai Polytechnic,
P.O.- Darua, Dist. Purba Medinipur, Pin.-721401 ,Ph.: 03220-255462

No. CP/GB Meeting/2020: 105

Dated Contai, the 26th Feb.,2020

From:
The Officer-in-Charge,
Contai Polytechnic.

To
The Director,
Directorate of Technical Education & Training,
Karigori Bhavan,
Action Area-III, Plot No. B/7, 3rd floor,
New Town, Rajarhat,
Kolkata - 700 160.

Sub: Resolutions taken in the G.B. Meeting held on 10th February,2020.

Sir,

With reference to above, I would like to inform you that as per Govt. Order No. 27-TET(Poly)/10M-115/2016 dtd. 10th January,2017, the Governing Body Meeting of this institute was held on 10.02.2020 in the undersigned chamber in presence of the following members.

1. Mr. Zahid Shahood, Deputy Magistrate & Deputy Collector, Representative of SDO, Contai, Purba Medinipur.
2. Mr. Manoj Mallick, BDO, Deshapran Block, Contai Block-II.
3. Mr. Tapan Samanta, Pradhan, Chalti 5 No. Gram Panchayat, Invitee Member.
4. Dr. Amal Kumar Dhara, Lecturer in Pharmacy, Contai Polytechnic.
5. Sri Asim Bhattacharyya, Library Assistant, Contai Polytechnic.

Resolutions taken in the meeting is being attached herewith for your kind information.

Thanking you,

Yours faithfully,

BL

26/02/2020

Officer-in-Charge
Contai Polytechnic
Officer-in-charge
Contai Polytechnic
Govt. of West Bengal



Resolution of the meeting of the Governing Body of Contai Polytechnic held on 10.02.2020 at Principal/O.I.C.'s Chamber.

Members Present :-

1. Sd/-Mr. Zahid Shahood, Deputy Magistrate & Deputy Collector- Representative of SDO, Contai
2. Sd/- Mr. Manoj Mallick, B.D.O., Deshapran Block, Contai Block-II
3. Sd/- Mr. Tapan Samanta, Pradhan, Chalti 5 No. Gram Panchayat, Invitee member
4. Sd/- Dr. Amal Kr. Dhara, Lect. in Pharmacy Department, Contai Polytechnic
5. Sd/- Sri Asim Bhattacharya, Library Assistant, Contai Polytechnic

The meeting is started with the Chairmanship of Mr. Zahid Shahood, Deputy Magistrate & Deputy Collector, Contai. The following resolutions are taken in the G.B. Meeting :

Agenda-1: It is resolved that immediate steps should be taken to fulfill the vacant posts both teaching and non-teaching staff as per AICTE norms. New building is required to fulfill deficiency requirement of AICTE. For running new boys hostel and Girls' hostel G.B. recommends that Cooks must be employed either through recruitment or from Self Help Group. Planning for beautification and other development works of this Institute, no objection certificate may be issued from the institute and specific proposal under MGNREGS to be sent to Gram Pradhan and BDO, Deshapran Block, Contai -II.

Agenda-2: Any how and at any cost, illegal entrance into the campus should be restricted. For night patrolling in campus and workshop area and also for Girls' hostel, Civic Police both Male & Female is required. A request Letter to Additional S.P. (Rural) through S.D.O. has to be issued for arrangement of Civic Police. Barricade must be constructed in the workshop campus gate. F.I.R. must be lodged against any illegal entrance. All broken boundary wall should be repaired immediately.

Agenda-3 : Service of Shri Pramatha Shit and Smt Kamala Rani Dey may be confirmed subject to observing the necessary Govt. Rules. OIC, Contai Polytechnic is authorised to do the necessary steps to issue confirmation letter against them. The services of Shri Sanjib Das, Shri Goutam Maity have already confirmed by G.B and letter also issued in their name. So it is ratified by the G.B.

Agenda-4 : All members are requested to help regarding Training & Placement for the students.

Agenda-5: D.I.C. is requested for Industrial Training through the District Magistrate of Purba Medinipur (D.M.). D.M. is requested to take necessary steps for students industrial training. For workshop / Industrial meet, necessary sponsorship is to be contacted to D.M. A proposal regarding training should be sent to D.M.


Miscellaneous 1: It is decided that the amount collected from students for missing books should be utilized for purchasing of same books, if possible. Otherwise the same amount may be utilized by way of purchasing books and to be entered in the Accession Register. Missing books may be write off.

Miscellaneous 2: A letter should be sent to S.D.O. & SDMO, Contai for medical check up for the students of Contai Polytechnic in quarterly basis.

Our contractual employees didn't enjoyed the Swastha Sathi scheme as no certificate was issued from Municipality/BDO offices specially from BDO, Deshpran. B.D.O. Deshpran is requested to take necessary action and he assured that.

It is decided that G.B. Meeting is required regularly preferably in every 6 month. The next GB meeting may be convened after summer vacation.

At last the meeting ended with a thanks to the chair.


Signature of Chairman
on behalf of the SDO Contai
For Subdivisional Officer
Contai