

**OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(GENERAL & SOCIAL SECTOR AUDIT), WEST BENGAL.**

2, GOVT. PLACE (WEST), TREASURY BUILDINGS, KOLKATA - 700 001.

**स्पीड पोस्ट
SPEED POST**

Memo No. OA/IR/G&SS-I(AE)/C-14/2017-18/439

Dated: 25 JAN 2018

Inspection Report on the accounts of the Principal, Contai Polytechnic for the period from 01.03.2009 to 30.11.2017.

Forwarded to the Principal, Contai Polytechnic, P.O.- Darua, P.S.- Contai, Dist.- Purba Medinipur, PIN-721401 with the request that he/she should submit his/her remarks on each paragraph of part I & II of the Inspection Reports to the Head of the Department within 3 (three) weeks from the date of receipt of the report in his/her office (vide instruction issued in Government of West Bengal, Finance Department, Memo No. 1406-F dated 7th April 1930). The replies should be submitted in Broad Sheet format to the Head of the Department through the higher authority in suitable number of copies to enable the latter to transmit the same with his/her comments to this office in duplicate.

Each para or sub-para of the Inspection Report should be posted at the top of a separate sheet of foolscap paper. The different officers dealing with it should then record their remarks seriatim, attaching as many sheets as may be necessary to dispose of each para, sub-para of items thereof. At the top of each note the designation of the officers forwarding the note should be clearly recorded (vide instruction contained in S.G.F.D. No. 7101 dated 22.12.1953).



Sr. Audit Officer (G & SS-I/HQ)

For Sr. Deputy Accountant General (G & SS-I)

West Bengal

Memo No. OA/IR/G&SS-I(AB)/C-14/2017-18/439A

Dated: _____

Copy forwarded to the Director, Directorate of Technical Education and Training, Government of West Bengal, Karigari Bhawan(3rd Floor), Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160 for information. He/she is requested to obtain reply in Broad Sheet format from the Head of the office on each and every paragraph of the Inspection Report within the prescribed time limit and forward the same with his/her comments thereon in suitable number of copies to the Department concerned to enable the Department to forward the same to this office with their remarks/comments thereon, within one month from the date of receipt of explanation/reply, for necessary action at this end. (vide instructions contained in Government of West Bengal, Finance Department Memo No. 5703-F dated 29.6.1982)

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Sr. Audit Officer (G & SS-I/HQ)

For Sr. Deputy Accountant General (G & SS-I)

West Bengal

Memo No. OA/IR/G&SS-I(AB)/C-14/2017-18/439B

Dated: _____

Copy forwarded to the Principal Secretary/Secretary to the Government of West Bengal, Department of Technical Education, Training & Skill Development (Polytechnic Branch), Karigari Bhawan, (2nd Floor), Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160 for information with a request to obtain reply to each of the paragraph in Broad sheet format from the Head of the office along with the comments of his/her superior officer, if any, and forward the same in duplicate with his/her comment/remarks to this office for necessary action at this end.

Attention of Government is drawn to paras.....of the report. Action taken by Government in this regard may be intimated to audit.

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Sr. Audit Officer (G & SS-I/HQ)

For Sr. Deputy Accountant General (G & SS-I)

West Bengal